



# Driveway Access Permit

The District of Peachland  
5806 Beach Avenue  
Peachland, B.C. V0H 1X7  
Telephone: (250) 767-2647  
Fax: (250) 767-3433  
www.peachland.ca

Please Print  
Only complete applications will be processed

Indefinite Use

Temporary Use

Decommission of Access

### Section 1(a) - Owner Information (Required)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Section 1(b) - Agent Information (If being completed on behalf of owner by 3rd party)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Section 2 - Land Under Application

Civic Address: \_\_\_\_\_  
Lot: \_\_\_\_\_ Block: \_\_\_\_\_ District Lot: \_\_\_\_\_  
Plan: \_\_\_\_\_  
Parcel Identifier \_\_\_\_\_

### Application Number Office Use Only

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I request access at \_\_\_#\_\_\_ locations, as shown on the accompanying plan.

The intended land use is: \_\_\_\_\_

The access is required for a period of:  Indefinitely  \_\_\_\_\_ Years

Estimated date of completion of works: \_\_\_\_\_

I hereby apply for permission to construct, use, and maintain access works within the right-of-way of a public highway in accordance with the particulars, plan, and specifications submitted herewith. I understand the submission of this form constitutes an application only and the works may not be commenced unless and until a permit is received. (In the case of an access already installed, but not covered by a driveway access permit, this application is still required in order to authorize use of same.)

### Submission Requirement

- Complete Application Form
- Attach a plan showing proposed drainage control during construction and proposed drainage of the site after completion of Driveway Access
- Attach two (2) site plans: One with location information and one with construction detail
- If the applicant is acting as an agent for the owner: Attach a letter of authorization from all owners on the title of the property.
- Attach Permit Application Information as per Bylaw 2171, 2017 (Only complete applications will be processed)
- Parking Plan showing required parking for intended use. (May be included on the Location Site Plan)

Applicant Signature

Date





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## OFFICE USE

Initial where applicable

**Planning**

Zone: \_\_\_\_\_ DP Area: \_\_\_\_\_

<b>Lot Size</b>	<b>Hectares</b>	<b>Parking</b>	<b>Primary</b>	<b>Suite</b>	<b>Sewer</b>	<b>Community Sewer</b>	<b>Septic</b>
<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>		

**Site Plan to Show Location of Septic Field (if applicable)**

Are there any Easements or SRWs on the property that will be affected?  Y  N

↓

Attach Documents

Folio File Check and Attached

day / month / year

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Name
Signature
Date

**Building Inspector**

Building Permit Number (if applicable): \_\_\_\_\_

Attach Geo-tech Info (if applicable)

Attach Occupancy Permit (if issued)

day / month / year

---

Name
Signature
Date



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## OFFICE USE

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### Operations

#### Driveway Analysis Table

	Minimum Width	Maximum Width	Maximum Grade	Surface	Drainage	Letdown or Curb Return
<b>Required</b> Table 1.6 SDS Bylaw						
<b>Proposed</b>						

Culvert Required?  Y  N

Earthworks Permit Required?  Y  N

Culvert Requirements

**A Second Access is Being Requested**  
 (Attached Existing Access Permit) →

**Are there any Easements, SRWs, or Encroachment Agreements on the property that will be affected?**  Y  N

Distance to Corner / Intersection

**Registration of a Restrictive Covenant or Execution of an Encroachment Agreement is required** →

Distance to Utilities (Utility Boxes, Hydrants, etc.)

Date: \_\_\_\_\_

Inspection	Inspector Name	Date
First		
Final		

\_\_\_\_\_ day / month / year  
 Name Signature Date

