



Communicable Disease Plan - District of Peachland

Facility Name:	All	Facility Address:	Various
CAO	Joe Mitchell	Contact:	250-767-2647

WORKPLACE ASSESSMENT

- This health and safety plan is reviewed by the District’s Joint Health and Safety Committee.
- We have identified job tasks and processes where staff are close to one another or interact with members of the public.

RISK MITIGATION PROTOCOLS

PROTECTION:	<p>Occupancy Limits: Indoor gatherings of No more than 50 persons, or 50% of the seated operating capacity of the location, excluding event staff, whichever number is greater.</p> <p>Control Measures:</p> <p>Every employee and contractor shall complete a Daily Health Check and report to their Manager if they are “Not OK to be at Work”. The daily health check will be for symptoms of communicable diseases (e.g., fever or chills, coughing, diarrhea) so staff can avoid being at the workplace sick.</p> <p>Staff, public and contractors are recommended to wear a non-surgical mask when indoors, for those who are not yet fully vaccinated.</p> <p>Common use vehicles that are shared between multiple employees such as the UTV, heavy equipment, dump trucks, lawn mowers etc, will be disinfected by the operator pre and post use.</p>
ENGINEERING CONTROLS	Plexiglas barriers will be installed as required for forward facing customer service staff. Where Plexiglas barriers are installed, the staff person assigned to the workstation will clean them at least once per day.
ADMINISTRATIVE CONTROLS	Staff have received a crew talk on the guidelines to be followed regarding workplace communicable disease protocols. Signage has been placed throughout the facilities and information posted.
PERSONAL PROTECTIVE EQUIPMENT (PPE)	First Aid attendants have been provided with masks, gowns, and face shields, and instructed on OFA COVID-19 protocols regarding treatment of injuries.

POLICIES & PROCEDURES

Surface Transmission Disinfection Practices:
Hand sanitization stations have been placed at entrance points, reception counters and staff workstations.

Each staff member will have hand sanitizer in their District vehicle.

Staff not in contact with the public will wash their hands at the start of each day, before and after every break and at then end of the day.

Staff in contact with the public will regularly wash their hands or use hand sanitizer every 60 minutes when dealing with the public. When handling cash, staff will regularly wash their hands or use hand sanitizer more frequently.

Healthy Workplace Practices:
Symptoms of communicable diseases include fever or chills, coughing, and/or diarrhea. Employees who have experienced symptoms, must not attend the workplace, notify their Manager and seek a health assessment. A health assessment includes calling 8-1-1, or a primary care provider like a physician or nurse practitioner. If a health assessment is required, you should not return to work until COVID-19 has been excluded and your symptoms have improved.

Any staff member who falls ill at work, will contact their respective Manager. (Staff will consult with their Primary Care Provider, or call 811 for further guidance related to testing and self-isolation). Any surfaces that staff member may have been in contact with will be immediately disinfected and a list of other staff contacts will be created.

Anyone directed by the Health Authority to self-isolate may not attend the workplace.

Managers who have employees working remotely/from home, will complete the “District of Peachland –Work from Home record”.

COMMUNICATION PLANS AND TRAINING

This plan will be posted on staff bulletin boards, reviewed and updated as appropriate.