



File No. _____

THE DISTRICT OF PEACHLAND REPORTING A BYLAW OFFENCE

If you are requesting that a specific action be undertaken by the Bylaw Enforcement Officer please use the Request for Action Form.

Use this form to request bylaw enforcement action. Bylaw enforcement action will be pursued in accordance with the District of Peachland Policies and Procedures. Details of the complaint will be made known to the alleged violator. Complainants' identities will be held by the District in confidence pursuant to the *Freedom of Information and Protection of Privacy Act* unless, if required to be revealed through any ensuing legal process. Complainants will be contacted if additional information is required.

PART 1: COMPLAINT INFORMATION (SHADED AREAS ARE REQUIRED INFORMATION)

Complainant's Name:	Date of Offence:
Address:	Address of Offence:
Phone No:	Offender's/Owner's Name:
e-mail Address:	
NATURE OF OFFENCE:	
Complainant's Signature: _____ Date: _____	

PART 2: INVESTIGATION (OFFICE USE)

PART 3: FOLLOW UP (OFFICE USE)

COMPLETED DATE: _____

OFFICER: _____

FOLIO NO. 318- _____

Personal information collected on this form is collected for the purpose of processing this application and for administration. The personal information is collected under the authority of the *Freedom of Information and Protection of Privacy Act*. Questions about this may be directed to the Director of Corporate Services 250.767.2647