

## **Park Rental Permit**

Gatherings of larger than 30 people\* on District property require a Park Rental Permit. Renters will have priority to the amenities of the park, however the park cannot be closed to the public unless exclusive use has been approved by way of a special event application.

\*With the exception of Cousins Park ball field. Due to the high demand for ball field space, a Park Rental Permit is always required for affiliated sports teams or exclusive use.

Guidelines:

- Event notification signage will be posted at the park by District staff prior to your event, however parks and public spaces cannot be used exclusively. You cannot ask anyone to move (with the exception of the Rotary Centennial Pavilion).
- Tents must be weighted. Staking is not permitted.
- Tying to infrastructure or trees is not permitted
- Portable propane barbeques (CSA/ULC certified) are acceptable but must be kept a minimum of 1 metre away from nearest structure. During high risk fire season, BBQ use may be restricted.
- Food must only be served to event attendees. Food service to the public is not permitted unless approved by way of a special event application.
- Food trucks, inflatable play structures and/or amplified music is not permitted unless approved by way of a special event application
- Alcohol is permitted only in conjunction with a Special Event Permit
- Smoking is permitted in designated areas only
- Overnight stays are not permitted
- You are responsible for cleaning up any garbage/recycling generated from your event and removing it from the site

COVID-19 - Facility Use Agreements include a COVID-19 addendum acknowledging the COVID-19 pandemic and District policies, procedures and safety plans. Renters will be required to have a COVID-19 safety plan and sign the addendum.

## **Park Rental Permit – Special Event**

A Special Event application is required to be completed if:

- 100 or more people are expected to attend
- Exclusive use of the park is requested
- Access to District services and/or equipment is requested
- Any size event is held on District roadways
- Alcohol will be served. A liquor license must be obtained and a copy submitted to the Recreation Department.
- Food trucks, inflatable play structures and/or amplified music will be present
- Selling or serving food or merchandise
- Fireworks will be set off
- Temporary structures will be erected

- Any other special requirements as deemed by the Recreation Department

Special Event applications can be obtained from the Recreation Department. Once completed, the application will be submitted to the Director of Community Services for consideration.

**Parks Available for Rentals:**

- Rotary Centennial Pavilion & Heritage Park
- Cousins Park
- Trepanier Bay Beach
- Ray Kandola Heritage Pier

To view current park availability, please visit <https://www.peachland.ca/weekly-calendar>.