



## Engineering & Capital Projects Manager

The District of Peachland is a vibrant and growing community of approximately 6,400 residents, located on the shores of the Okanagan Lake in the scenic Okanagan Valley in British Columbia.

We are currently seeking an experienced and dynamic **Engineering and Capital Projects Manager** to join our Engineering team. Reporting to the Director of Engineering & Operations, this position is responsible for ensuring the efficient, effective, and cost-efficient operation of the District's Engineering Department. This role integrates both operational and technical leadership in the planning, development, and implementation of municipal infrastructure projects, and capital planning. The Manager will also oversee engineering services, and work closely with the Planning Department regarding land development applications from an infrastructure perspective.

The key responsibilities of the Engineering and Capital Projects Manager include:

### **Project Management and Project Oversight:**

- Provide leadership and technical expertise in the planning and delivery of capital projects from budgeting and grant oversight, conceptual design through to completion, ensuring projects are completed on schedule and within budget.
- Develop and implement procedures, and programs to effectively operate and maintain municipal infrastructure.
- Manage public and stakeholder consultation processes for engineering projects.

### **Engineering Management**

- Review and approve designs for municipal infrastructure, ensuring they meet district standards, safety regulations, and functional requirements.
- Provide technical direction in resolving design and construction conflicts, ensuring optimal construction methods and materials are utilized.
- Develop and prepare engineering terms of reference, construction tenders, and cost estimates for municipal improvement projects.
- Lead the Engineering team in coordinating, scheduling, and executing work programs in compliance with municipal, provincial, and federal standards.
- Coordinate staff training and development initiatives, with a focus on health and safety, regulatory compliance, and continuous skill enhancement.

### **Development and Planning Support:**

- Review and provide recommendations on development and subdivision applications, ensuring compliance with district servicing standards and provincial regulations.
- Act as a technical liaison with external stakeholders, including the development community, consulting engineers, and provincial and federal organizations.
- Prepare and review servicing agreements, and other documentation related to new developments.

### **Human Resource Management:**

- Lead the recruitment, training, and development of staff within the Engineering Department, ensuring high-quality service delivery and adherence to health and safety standards.
- Conduct performance evaluations, providing coaching, counseling, and disciplinary actions as needed to foster employee development and growth.

**Policy and Strategic Leadership:**

- Provide expert advice to the CAO, district leadership, and Council on engineering and project management matters.
- Contribute to the review and development of policies related to municipal infrastructure.
- Analyze project outcomes and recommend improvements to enhance operational efficiency and achieve strategic goals.

**Additional Responsibilities:**

- Attend Council meetings and other community meetings or events as necessary. Prepare Council reports and presentations for the Director of Engineering & Operations to present to Council. Present to Council as necessary.
- Ensure the timely completion of all required reporting and documentation, providing regular updates to the Director of Engineering & Operations
- Undertake additional duties and responsibilities as assigned by the Director of Engineering & Operations.

**Qualifications:**

- At least 5 years of progressively responsible experience in an Engineering and Project Management role, with a preference for managerial or supervisory experience within a local government or a comparable setting.
- A University degree in Civil Engineering or a related field; registration as a professional engineer in British Columbia is preferred.
- Project Management Professional (PMP) certification preferred.
- Extensive knowledge of engineering and project management principles, municipal infrastructure, construction management, and the development process.
- Familiarity with municipal standards and legislation concerning roads, water, wastewater, stormwater, and other infrastructure systems.
- Exceptional interpersonal and communication skills, with the ability to effectively lead and manage a diverse team, coordinate complex projects, and collaborate with internal and external stakeholders.
- Strong ability to make data-driven decisions in resolving complex engineering and operational challenges.
- A valid BC Driver's License and the ability to pass a criminal records check.

**Why Join Us?** The District of Peachland offers a dynamic and supportive work environment with opportunities for growth and development. As a key member of our Engineering team, you will play a pivotal role in managing the District's capital projects and contributing to the success of our community.

**How to Apply:** Interested candidates are invited to submit a resume and cover letter outlining their qualifications and experience. This position will remain open until filled.

The salary range for this position is \$104,000 - \$140,000 per year and includes a comprehensive benefits and pension plan.

Please submit your resume with cover letter to:

Human Resources  
District of Peachland  
5806 Beach Avenue  
Peachland, B.C. V0H 1X7  
Email: [careers@peachland.ca](mailto:careers@peachland.ca)

The District of Peachland appreciates all interested in the position, however, only those selected for an interview will be contacted.