



# Outdoor and Food Vending Application Form





# Outdoor and Food Vending Application

Print clearly—only complete applications will be reviewed.  
A licence will be considered under the provisions of the  
**Outdoor and Food Vending Encroachment Policy PRO-150, 2020**

**The District of Peachland**  
5806 Beach Avenue  
Peachland, B.C. V0H 1X7  
Telephone: (250) 767-2647  
Email: [planning@peachland.ca](mailto:planning@peachland.ca)  
Fax: (250) 767-3433  
[www.peachland.ca](http://www.peachland.ca)

## APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## BUSINESS INFORMATION

Business Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Website: \_\_\_\_\_  
Type of Vendor:  Food Truck Vendor  Retail Vendor  Mobile Cart Vendor  
(check one)  
Signature: \_\_\_\_\_ Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

## VENDING LOCATION AND LICENCE PERIOD

Please indicate the preferred vending location.

\_\_\_\_\_ Doggy Beach Boat Launch  Summer (April 1—October 31)  
\_\_\_\_\_ Beach Ave. at 13th St.  Winter (November 1—March 31)

\*Refer to Schedule A of the Outdoor and Food Vending Encroachment Policy PRO-150, 2020

## APPLICATION REQUIREMENTS—ALL VENDORS

- Letter of intent that includes: description of business, hours of operation, and details on products being sold
- Photographs of physical structures, equipment, materials, and vehicles used for vending
- Site plan that includes: dimensions of the site, proposed structures, and appurtenances, location of garbage cans, pedestrian access, queue lines, and condiment tables
- Proof of power source and sound impact (targeting ≤69 decibels), where applicable
- Description of any nuisances generated from the business (i.e. noise, dust, fumes, etc.)
- Proof of insurance in the amount of \$5,000,000 and saving the District harmless (required upon approval)

### ADDITIONAL REQUIREMENTS—FOOD VENDORS ONLY

- Proof of Municipal Fire Inspection (completed within 6 months of submission date)

## APPLICATION FEES

Application Meets Policy:.....\$56.00  
Application Does Not Meet Policy:..\$435.00  
(requires Council consideration):

### ADDITIONAL FEES (required upon approval)

Encroachment Agreement (summer):.....\$400.00/mth  
Encroachment Agreement (winter):.....\$100.00/mth  
Security Deposit:.....\$500.00  
Washroom Charge:.....\$100.00/mth

## OFFICE USE ONLY

**OV**

Application Number

Approved  Declined—(reason)

### Encroachment Agreement Type

- New Retail Vendor
- Returning Retail Vendor
- Food Vendor

Business Number **B**

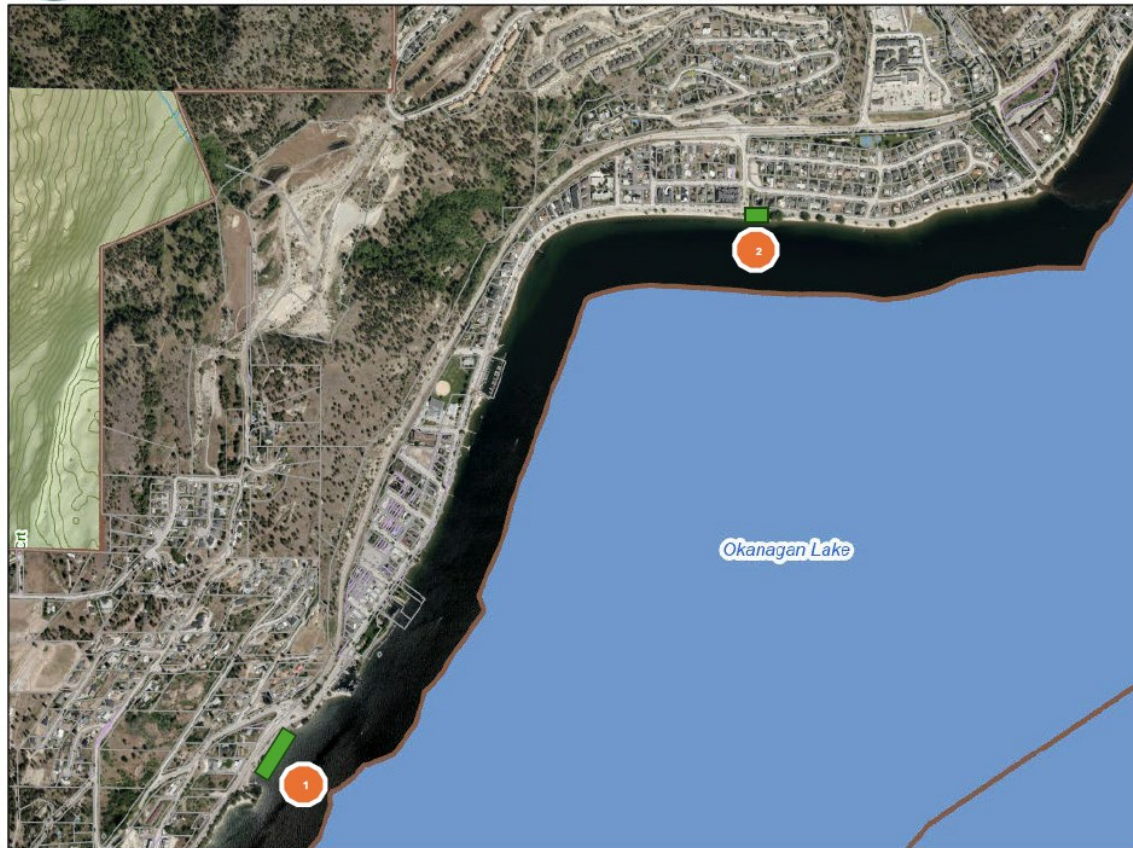
Assigned Location


Signature

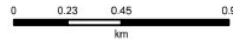
Date



Schedule 'A' - PERMITTED OUTDOOR AND FOOD VENDING LOCATIONS



PERMITTED OUTDOOR AND FOOD VENDING LOCATIONS	
1	Doggy Beach Boat Launch
2	Beach Avenue (at 13 <sup>th</sup> St)
	Permitted Vending Area



Process for Applications Compliant with Policy PRO-150:

1. Submit Application.
2. District reviews application.
3. District allocates site.
4. Applicant advised of decision.
5. Applicant submits proof of insurance to the District.
6. Applicant makes separate application for a business license, if not already issued.
7. District prepares License and Encroachment Agreement for applicant signature.
8. Applicant submits payment for encroachment agreement fees, security deposit, and washroom fee.
9. Execution of the License and Encroachment Agreement.
10. Applicant conducts business in conformance with the License and Encroachment Agreement.