

**THE CORPORATION OF THE DISTRICT OF PEACHLAND**

**Regular Council Meeting Minutes  
Held Tuesday, October 28, 2008 at 7:00 p.m.  
In the Council Chambers, Peachland Community Center**

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**PRESENT:** Mayor Reid, Councillors Hallberg, Fraser, Thorne, Condon and Moritz  
CAO Elsie Lemke  
Corporate Officer Polly Palmer  
Director of Finance Doug Pryde  
Director of Operations Doug Allin  
  
Members of the Public  
Members of the Media

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**CALL TO ORDER:** Mayor Reid called the meeting to order at 7:00 p.m.

**AMENDMENTS TO THE AGENDA** Add under 7F "Take Our Kids to Work" Program  
Amend 7A by adding third reading consideration  
Amend 7B by adding third reading consideration

**APPROVAL OF THE AGENDA** MOVED by Councillor Thorne, SECONDED by Councillor Condon:  
THAT the Agenda be approved as amended.

**CARRIED.**

**PRESENTATIONS & DELEGATIONS**

**ADOPTION OF THE MINUTES**

**ADOPT MINUTES** MOVED by Councillor Fraser, SECONDED by Councillor Thorne:  
THAT the minutes of the Regular Council meeting held  
October 14, 2008 be adopted as circulated.

**CARRIED.**

**UNFINISHED BUSINESS**

**COMMITTEE & STAFF REPORTS**

**BYLAW #1893  
DCC CHARGES**

Director of Finance Doug Pryde presented a report recommending that the first three readings be given to the Development Cost Charge Bylaw. The purpose of the Bylaw is to impose development cost charges providing funds to assist the District in paying the capital cost of constructing, altering or expanding sewage, water, drainage, roads and providing and improving park land to serve development.

The Development Cost Charges 2008 Update report was made available in hard and electronic versions at the District's office, the District's website and Regional Library. Notice of the report and draft Bylaw were published twice in the Peachland View inviting review and

comments from the community. Specific copies of the document were forwarded to key stakeholders including the Urban Development Institute, Peachland Chamber of Commerce and the Okanagan Mainline Real Estate Board. There were no comments received from the general public or key stakeholders.

Following third reading of this Bylaw by Council the DCC Bylaw and supporting documentation will be sent to the Ministry of Community Development for statutory approval by the Inspector of Municipalities.

This Bylaw shall come into force and effect and be binding on all persons as and from the later of three months from the day this Bylaw is adopted or March 31, 2009.

**MOTION**

MOVED by Councillor Thorne, SECONDED by Councillor Hallberg:

THAT Bylaw Number 1892, 2008 Development Cost Charge Bylaw be read a first, second and third time.

**CARRIED.**

**BYLAW # 1892  
RESERVE FUND  
ESTABLISHMENT  
BYLAW**

Director of Finance Doug Pryde presented a report recommending approval of the first three readings of Bylaw Number 1892, 2008 Non-Development Cost Charge Sanitary Sewer System Improvements Reserve Fund Establishment Bylaw.

The District currently has a reserve for future expenditures in the amount of \$476,995 within the Sewer Operating Fund. These funds should now be transferred to a reserve fund approved by bylaw.

A formal reserve fund should be established now that the sewer infrastructure is aging and the sewer reserve for future expenditures is growing.

MOVED by Councillor Hallberg, SECONDED by Councillor Moritz:

THAT Bylaw Number 1892, 2008 Non-Development Cost Charge Sanitary Sewer System Improvements Reserve Fund Establishment Bylaw be read a first, second and third time.

**CARRIED.**

**SOLID WASTE  
CURBSIDE  
COLLECTION  
SERVICES**

Jan Enns from Regional District of Central Okanagan presented a Memorandum of Understanding between the Regional District and surrounding Municipalities.

In October 1999, the Regional District and its member municipalities signed a Memorandum of Understanding for the Regional Waste Reduction Office to provide and administer the recyclables collection service. The MOU for Solid Waste Management and Curbside Collection Services, submitted by the Technical Advisory Committee, updates the services provided by the Regional Waste Reduction Office to reflect the

changes to automated collection, including the day-to-day administration of the member municipalities' waste collection contracts and the mobilization and management of the cart inventory.

MOVED by Councillor Thorne, SECONDED by Councillor Fraser:

THAT Council approve the Memorandum of Understanding with Regional District of Central Okanagan for Solid Waste Curbside Collection Services, as included in the October 28, 2008 Council Agenda.

**CARRIED.**

**RISK MANAGEMENT  
POLCY**

Director of Finance Doug Pryde presented a report recommending that Council rescind Risk Management – Municipal Insurance Subscribers Policy PRO-240 and replace it with Risk Management Policy PRO-235. The purpose of replacing this policy is to update inspection and incident reporting procedures to provide better documented evidence showing the District is minimizing liability exposure.

MOVED by Councillor Condon, SECONDED by Councillor Hallberg:

THAT Council approve the Risk Management Policy PRO-235; and

THAT Council rescinds Risk Management – Municipal Insurance Subscribers Policy PRO-240.

**CARRIED.**

**VEHICLE USE-  
BUSINESS &  
PERSONAL  
USE**

Director of Finance Doug Pryde presented a report recommending a new Vehicle Use Policy and rescinding the current Vehicle Use - Business and Personal Use Policy PER-140. The current policy restricts the use of District vehicles to business use only. The proposed policy permits the use of a District vehicle for the purpose of transportation to and from an employee's residence under special circumstances where cost efficiencies are evident in terms of response time to emergency call-outs and the reduction of standby time.

MOVED by Councillor Hallberg, SECONDED by Councillor Thorne:

THAT Municipal Vehicles – Use of Policy PER140 be rescinded; and

THAT Council approves Vehicle Use – Business and Personal Policy PER-210.

**CARRIED.**

**TAKE OUR  
KIDS TO WORK  
PROGRAM**

Director of Operations Doug Allin presented a report recommending the District of Peachland join Canadian employers and local governments in the participation in the "Take Our Kids to Work" Program. To lower the risk, the District could provide a tour and supervised access to low risk areas and activities. Staff will develop a policy for Council consideration.

MOVED by Councillor Condon, SECONDED by Councillor Thorne:

THAT Council support the "Take Our Kids to Work" program; and

THAT Council direct staff to bring forward a policy outlining the procedures for "Take Our Kids to Work" program.

**CARRIED.**

### **MAYOR & COUNCILLORS' REPORTS**

#### **COUNCILLOR HALLBERG**

Councillor Hallberg attended the Chamber of Commerce Meeting

#### **MAYOR REID**

Mayor Reid received from the Centennial Committee a full page of Centennial postage stamps.

### **CORRESPONDENCE**

#### **MOTION**

MOVED by Councillor Condon, SECONDED by Councillor Fraser:

THAT Council receive the following correspondence for information:

- Ministry of Community Development

**CARRIED.**

MOVED by Councillor Condon, SECONDED by Councillor Moritz:

THAT Council grant closure of 11 parking spaces directly in front of Heritage Park each Sunday from May to September 2009, for the operation of the Farmers & Crafters Market; and

THAT Council congratulates the Farmers and Crafters Market Society for their successful operation at Heritage Park in 2008.

**CARRIED.**

### **OTHER BUSINESS**

#### **SPECIAL COUNCIL MEETING**

MOVED by Councillor Fraser, SECONDED by Councillor Condon:

THAT a Special Council Meeting be held Tuesday November 18, 2008 at 7:00 p.m.

**CARRIED.**

#### **IN CAMERA MEETING**

MOVED by Councillor Moritz, SECONDED by Councillor Hallberg:

THAT an In Camera Meeting be held Tuesday November 25, 2008 at 1:00 p.m. Pursuant to Sec. 90(1)(c) [labour/employee relations] of the *Community Charter*.

**CARRIED.**

**QUESTION PERIOD**

Bud Day, 106 - 4460 Ponderosa Drive  
Is it possible that the Pincushion Area Structure Plan may be on the  
November 18<sup>th</sup>, 2008 Council Meeting Agenda? – Yes its possible

Is the Pincushion Public Hearing on November 13<sup>th</sup> a formal Public  
Hearing that allows the public to express their concerns? – Yes

**ADJOURNMENT**

MOVED by Councillor Condon :

THAT the Regular Council Meeting adjourn at 7:35 p.m.

**CARRIED.**

**Certified Correct.**

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**Mayor**

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**Corporate Officer**

Dated at Peachland, B.C. This        day of        , 2008.